



Application Form

KES COLLEGE
ESTABLISHED 1971, NICOSIA - CYPRUS

5, Kallipolis Ave., 1055 Nicosia - Cyprus, Tel. + 357 22875737, Fax. + 357 22756562.
E-mail: admissions@kes.ac.cy | Web site: http://www.kes.ac.cy

PLEASE ATTACH
FOUR (4) RECENT
PHOTOGRAPHS

Personal Information

Family Name: _____

Middle Name: _____ First Name: _____

Permanent Home Address: _____
STREET

POSTAL CODE _____ CITY _____ COUNTRY _____

Telephone: _____ Mobile: _____ Fax: _____ E-mail: _____

Current Postal Address (if different from above): _____
STREET

POSTAL CODE _____ CITY _____ COUNTRY _____

Telephone: _____ Fax: _____ E-mail: _____

I am a woman a man

Date of Birth: _____ District/City/Country of Birth: _____
DAY MONTH YEAR

Passport No.: _____ Nationality: _____ Religion (optional): _____

Date of issue: _____ Date of expiry: _____

Family Information (please complete this section if you are under 26 years of age)

Your Father's Name: _____ Living Deceased

His Home Address: _____

Telephone: _____ Mobile: _____ Fax: _____

Your Mother's Name: _____ Living Deceased

Her Home Address: _____

Telephone: _____ Mobile: _____ Fax: _____

FOR OFFICIAL USE ONLY - PLEASE DO NOT WRITE IN THIS SECTION

	Amount	Receipt No.	Date	
Application Fee	_____	_____	_____	
Tuition Deposit (part of fees)	_____	_____	_____	Reg. No. _____
International Student Deposit	_____	_____	_____	Ref.No. _____
Visa submitted:	Semester _____	M.P.No. _____	Status _____	
Visa approved:	YES <input type="checkbox"/>	NO <input type="checkbox"/>		



Application Form

Enrolment Details

I will be a first year (Freshman) student:

Most probably I shall attend the following course: _____

I plan to enrol for the Foundation Course: FALL SPRING SUMMER SESSION YEAR _____

Do you need us to arrange for you accommodation? Yes No

Do you have a valid TOEFL/IELTS score? YES My score is _____ NO

Do you have a valid GCE? YES My grade is _____ NO

How did you hear about the KES COLLEGE, Nicosia – Cyprus?

Which other institutions have you applied to? (optional)

Did any of your relatives/friends study at KES COLLEGE? YES NO

Have you seen our Website? YES NO

Have you previously attended or applied to KES COLLEGE? If so when?

I am currently employed full time Employed part time Not employed

Who will be responsible for paying your educational expenses?



Application Form

Educational Background

Please write a list of all the schools, colleges and universities you have attended since the age of 11, clearly stating the name(s) of the qualification(s) and the grade(s) obtained.

Year (To-From)	Name & Address of School/College/University	Name of the qualification or Diploma earned	Grade

To be Signed by the Person Responsible for Paying the Applicant's Fees

I hereby declare that I am the person to whom invoices for all fees should be addressed.

I hereby undertake to fulfill all my financial obligations with respect to KES COLLEGE fee invoices as and when they become due for payment.

Signature: _____ Date _____
DAY MONTH YEAR

Statement of Integrity by the student

I certify that the information provided on this application form is complete, factual and correct. I understand that all required credentials (official transcripts and educational records) must be submitted to the Admission Office of KES COLLEGE before an admission decision can be made. I understand that all application documents submitted are the property of the KES COLLEGE, Nicosia – Cyprus and cannot be returned or reproduced.

I also agree to abide by the rules and regulations of the KES COLLEGE.

Signature: _____ Date _____
DAY MONTH YEAR



Admission

- You need to complete this application form and sent it to us together with all the other materials listed below.
- Our Admission Committee will make a decision about your application as soon as you have sent us all the materials listed. If you do not send all these materials to us, we will not be able to make a decision.
- Once the Admission Committee has reached a decision, we will contact you by letter, e-mail or fax to advise you whether we are offering you a place. For this reason **it is important that you write your address, e-mail or fax number** on this form clearly and accurately.
- Please **be sure to make photocopies of all documents you send us**. You will be required to present these **together with the original documents** to the Consulate of Cyprus in your country when you apply for your visa.

Terms and conditions for the enrolment of overseas students to KES COLLEGE, Nicosia-Cyprus.

- The student is required to submit to the Cyprus Ministry of Education and Culture through the College the following in order for the Ministry to decide whether his/her qualifications are considered suitable for the course he/she has selected to enroll:
 1. **Photocopy of his/her passport** (the pages including important information)
 2. **Photocopy of Graduation Certificate (i.e. Leaving Certificate from High School)**. If the Graduation Certificate is issued in English, then there is no need for the photocopy to be attested. If it is issued in any other language, it must be **translated** in English and **attested by the Principal of the School**.
 3. **Photocopy of Letter of Credit** from a Bank in his/her country certifying that the student's parents or his/her guardian has the financial ability to cover all his/her study expenses in Cyprus. Sponsor's details should be very clear along with the relationship.
 4. **Photocopy of Police Certificate** from the region of the country of his/her origin certifying that he/she has no criminal record (**the certificate should not be older than 6 months**)
 5. **Four (4) passport sized photographs**
- If everything is in order and the application is approved by the Ministry of Education and Culture, then the student will be informed and will have to proceed to **full payment of tuition fees for one year**. After that the College will issue a **Letter of Admission (acceptance letter)** and send to the student so that he/she can go to the Embassy or the Consulate of Cyprus in his/her country and be interviewed in order to obtain entry visa.

Important Notes

- The applicant should pay **CYP£ 50 as Application Fee**, which is not refundable.
- All International Students will have to pay **US\$ 500 (US\$ 600 for Chinese students)** as International Students' Deposit.

Please use the check boxes to ensure you have sent us all the information we require:

- | | |
|-----------------------------------|--------------------------|
| Application Form | <input type="checkbox"/> |
| Official Examination Certificates | <input type="checkbox"/> |
| Certificates of Studies | <input type="checkbox"/> |
| Bank letter of Credit | <input type="checkbox"/> |
| Police Certificate | <input type="checkbox"/> |
| 4 Passport Sized Photographs | <input type="checkbox"/> |
| Photocopy of your Passport | <input type="checkbox"/> |

The International Students Affairs Office

KES COLLEGE

5, Kallipolis Avenue

1055 Nicosia

CYPRUS

Tel.: +357 22875737

Fax: +357 22756562

E-mail: admissions@kes.ac.cy

Web site: <http://www.kes.ac.cy>